



Reference no

 Log no
 WARM 36/10
For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	THE WARMINSTER PRESERVATION TRUST		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	WARMINSTER COMMUNITY AREA		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Phase 1 is to repair and make good any water damage, with a full washdown of the exterior of the building presenting it in a more reasonable state, demonstrating to people we are making a start on the restoration.		
Where will your project take place?	the Old Town Hall in Warminster		
When will your project take place?	As soon as able to buy back from the receiver		
How many people will benefit from your project?	the whole community		
How does your project demonstrate a direct link to the community plan for your area?	Use of the building will include functions, office space, meeting rooms, and community based projects		
Please provide a reference/page no.			

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Full support has been offered by the Town Council, local businesses and residents.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Old Town Hall was gifted to the Town in 1904 by Lord Bath, with the explicit intention that the building was to be held in Trust for the use of the people in the Town and surrounding villages. For decades it was the centre of social and governmental life in the town. The Old Town Hall was sold to the then County Council in 1975 and has suffered badly since that date, the building has been unoccupied for many years, leading to its further deterioration. Its improvement will enhance two other historic buildings in the town centre creating an historic triangle.

Any other information about your project.

Our fundraising campaign is now in full swing. A sum of £10K or more has been raised with more money coming in each week. Approximately £29K is held in Trust accounts. Public awareness in the project continues to increase with many events planned which will pull the community together even more.

3 - Management

How many people are involved in the management of your group/organisation? 19

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

After purchase of the building and when in our (W.P.T) control we will be able to approach other funding sources, as indicated to us by the Charities Implementation Bureau, e.g. the Heritage Lottery Fund.

If you were not awarded the full amount requested, what would be the impact on your project?

Lack of support by the Area Board could possibly adversely affect our purchase and restoration programme.

How will you know whether your project has made a difference in the community?

Once Phase 1 of our restoration plan is complete, it will show the town is behind the project and that the Trust is moving in the right direction.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

The Peoples Millions, the Town Council, residents and local businesses
Success in local funding achieved, not known yet about other applications.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

The Performance Reward Grant Scheme

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£accounts attached

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Anticipated cost of purchase	£60,000	Own fundraising/reserves	C	£40,000
Phase 1 Erect scaffolding	£30,000	further fundraising	P	£15,000
Making roof watertight	£2,000	Parish/town council		£
Repair and washdown front	£7,000			£
Volunteer expenses (tradesmen costs)	£9,000 £	Trusts/foundations	P	£60,000 £
Tools, equipment, making good stonewrok	£12,000 £	In kind		£ £
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£120,000	Total Project Income		£151,000

Total project income B	£115,000
Total project expenditure A	£120,000
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds Bank
Please give the title name of the organisations' bank account e.g. current	Warminster Preservation trust

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Please refer to Equality and Opportunity and Disability Access papers

b) How does your project work to promote inclusion, participation and good community relations?

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 01/02/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team